

**RIO DELL CITY COUNCIL
REGULAR MEETING
JULY 7, 2009
MINUTES**

The Regular Meeting of the Rio Dell City Council was called to order at 5:00 P.M. by Mayor Woodall.

ROLL CALL: Present: Mayor Woodall, Councilmembers Barsanti, Dunker, Marks, and Thompson

Others Present: Chief of Police Hill, Wastewater Superintendent Chicora, City Clerk Dunham, and Merritt Perry from Winzler & Kelly Consulting Engineers

Absent: City Manager Flemming, Finance Director Beauchaine, and Acting Director of Public Works Jensen

ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

Mayor Woodall announced the Council would be adjourning to closed session to: *Consider the Appointment, Employment, Evaluation of Performance, Discipline or Dismissal of a Public Employee (Government code Section 54957) Position – City Manager*, and asked for public comment. There being no public comment, the Council adjourned to closed session.

The Council reconvened into open session at 6:30 P.M; Mayor Woodall announced there was no reportable action taken in closed session.

CONSENT CALENDAR

Councilmember Marks requested the check register be removed from the consent calendar for separate discussion.

Motion was made by Thompson/Marks to approve the consent calendar including the Minutes of the June 30, 2009 Special Meeting. Motion carried 5-0.

Councilmember Marks questioned the payment of check number 27314 for the catering of the lunch at the CSFMO training; City Clerk Dunham explained the City would be getting reimbursed by CSFMO for that expense.

Motion was made by Thompson/Marks to approve the General check register for check numbers 27314-27392 totaling \$96,531.02; and Payroll check register for check numbers 14743-14764 totaling \$23,539.11. Motion carried 5-0.

SPECIAL PRESENTATIONS

Karen Sherman, Humboldt Waste Management Authority – SB 1016 Diversion Calculations

Karen Sherman from Humboldt Waste Management Authority (HWMA) provided a power point presentation on SB 1016 (Solid Waste Per Capita Disposal Measurement Act). Key points included:

- Why the disposal measurement system changed
- Benefits of SB 1016
- How new disposal targets are calculated
- Comparing Target rate and Annual rate
- Reporting/review cycles
- Local Examples

Ms. Sherman explained the disposal measurement system was changed because it was too complex and there was too much emphasis on numbers instead of program implementation. She said the main benefits of SB 1016 is that data will be provided earlier, it will save jurisdictions and California Integrated Waste Management Board (CIWMB) staff money and time by eliminating complex formulas, disposal numbers will be a factor to consider but not determine compliance, evaluation will be focused on how jurisdictions are implementing their programs; and it will increase CIWMB staff field presence to provide more technical assistance to jurisdictions.

Discussion continued regarding calculations for the measurement of disposal for Rio Dell compared to other jurisdictions stating the goal for Rio Dell is to generate 2.4 lbs of waste per person/per day and currently Rio Dell is averaging 2.9 lbs per person/per day.

Councilmember Marks asked how many garbage customers there were in Rio Dell and if it would help if that number were to increase by 50%; Recycling coordinator Ralston commented there were currently only 430 customers receiving garbage service. Discussion then led to the possibility of universal garbage collection with the idea of addressing rental units first.

Fiscal Year 2009-2010 Interim Budget – Cunningham, Malone & Morton

Keith Crossley, CPA from Cunningham, Malone and Morton introduced himself and stated that Nancy Flemming had engaged their services to assist with the budget process during the absence of the City's Finance Director. He proceeded with a presentation on the proposed Fiscal Year 2009-2010 Interim Budget and presented four pages of Budget Worksheets and Summary Sheets by Department. He explained overall, the budget as presented was a bare bones budget due to

the financial position of the State and the current State budget crisis. He also noted there were two positions vacant, creating a savings of approximately \$100,000 in salaries and benefits in addition to the many other budget cuts made by department heads.

Projected Revenues and Expenses for the year were reported at \$5,500,000 including restricted grant funding.

His recommendation was that the Council approve the Interim Budget for FY 2009-2010 pending adoption of the State Budget.

ORDINANCES/SPECIAL RESOLUTIONS

Approve Resolution No. 1052-2009 Adopting the 2009-2010 Interim Operations Budget Pending Adoption of the State Budget

Mayor Woodall stated that she did not receive the documents until today and therefore recommended action be postponed to allow Council sufficient review time; Council concurred.

SPECIAL CALL ITEMS

Conduct Public Hearing – Fiscal Year 2009-2010 Community Development Block Grant (CDBG) Program

Ken Terrill from Redwood Community Action Agency (RCAA) stated the Community Development/Housing Department on behalf of the City of Rio Dell is applying for a CDBG grant in the amount \$400,000 under the General Component for Public Improvements for street repairs. He explained the City would be committing \$25,000 in matching funds from the CDBG Program Income which was an allowable use of the funds.

A public hearing was opened at 7:20 P.M. to solicit public input on the Community Development Block Grant (CDBG) application.

There being no public comment, the public hearing closed.

Motion was made by Woodall/Barsanti to add an unlisted item to the agenda titled “Approval of Resolution 1053-2009 Approving a 2009-2010 Application for Funding and the Execution of a Grant Agreement and any Amendments Thereto from the General Allocation of the State CDBG Program” pursuant to Government Code Section 54954.2(b.2) because the need to take action arose subsequent to the agenda having been posted.

After brief discussion, the Council concurred to schedule a Special Meeting for Thursday, July 9, 2009 at 4:00 P.M. for further discussion and approval of Resolution 1053-2009.

Mayor Woodall asked about the status of the CDBG Program portfolios; Ken Terrill explained update of the portfolios was overdue and said generally they are updated every 12 months which

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places the inspections in the middle of the winter months which makes it difficult to conduct inspections outdoors. As a result the updates were extended by 6 months to allow them to be conducted during the summer months.

Authorize the City Manager to Award the Contract for the construction of the Department of Transportation Safe Routes To School Grant Project

Chief of Police Hill reported the Safe Routes to School project was on the fast track to get a majority of the project completed before start of the new school year.

Merritt Perry, Winzler & Kelly provided a brief update on the project and said the bid opening was conducted earlier in the day by him and Director of Public Works Jensen. He said of the four bids received, the low bid was received from Wendt Construction and came in approximately \$86,000 lower than the estimated construction budget. He reviewed the bid and found it to be balanced and reasonable and noted the bonds and insurance would be submitted within seven days. He said construction was expected to begin on or before August 1, 2009.

He asked that the City Council provide authority to the City Manager to award the bid over the next few days as opposed to the City Council awarding the bid this evening since the bids were not opened until today and the total amount and recommendation was not available at this time.

Councilmember Dunker pointed out the differences in the bid amounts and explained the justification for selecting Wendt Construction for construction of the project.

Councilmember Marks asked if this project would require the use of bridge loan funding; Merritt Perry stated that these funds were not in jeopardy with the State however, there was a possibility there could be some lag time for reimbursement so if the bridge loan is in place, the City may be able to use some of that funding to pay the contractor until the reimbursements are received. He suggested the City verify with Cal-Trans the timeline for funding.

Motion was made by Dunker/Marks to authorize the City Manager to award the contract for the Safe Routes to School to Wendt Construction.. Motion carried 5-0.

PUBLIC PRESENTATIONS

None

REPORTS/STAFF COMMUNICATIONS

Chief of Police Hill reported two City Councilmembers and several employees attended Ethics and Sexual Harassment Training today.

Wastewater Superintendent Chicora reported on recent activities in the public works department stating the Prop. 218 compliance letter would be going out the next day; was looking forward to

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moving forward with the Wildwood Ave. Paving Project; and reported that the belt press for the wastewater plant was scheduled arrive on Monday.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Marks stated that she had attended the Sexual Harassment and Ethics Training and one thing that came to her attention was that we may not be up to date with the language on the agenda in regard the statement following Public Presentations noting that "2/3 of the Council" may not be accurate. It was suggested the City Manager or staff research the current requirements and make any appropriate corrections to the agenda. She also asked that staff at the next regular meeting, report on the cost of the plant that the Director of Public Works and the Wastewater Superintendent had toured in Kansas.

Councilmember Dunker referred to the various June Committee meetings and asked Mayor Woodall and Councilmember Marks if they had attended as representatives for the City; they both reported they had attended all of the meetings as scheduled and had provided verbal reports to the Council at the last meeting.

Mayor Woodall reported on recent meetings and said at the HCAOG meeting they discussed the methodology for the Draft Regional Housing Needs Allocation; at the HTA meeting the Budget was approved; and asked how the plans were going with the League of California Cities Division meeting scheduled in Rio Dell for the end of the month; City Clerk Dunham stated she would be finalizing the details with Councilmember Dunker this week.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 7:49 P.M. to the July 9, 2009 Special Meeting.

Julie Woodall, Mayor

Attest:

Karen Dunham, City Clerk